Intermediate Internet and Email

This course will discuss internet topics such as using tabs, organizing bookmark sites, backup of bookmark sites, and information searching strategies. Email topics covered will include creating and using group addresses and attachments. Cutting, copying, pasting, and printing techniques will be developed for both email and web browsing. The course will use *Mozilla Firefox* (browser) and *Google Gmail* (email). Students can choose to work on a computer set to behave like a Macintosh OS X computer or a computer set to behave like a Windows 8 computer.

(2 Sessions)

Prerequisite: *Intro to the Internet and Email* or equivalent
Students must have an active Gmail Account
Cost: $20 members, $25 non-members
Register by: Wednesday Noon of the week before the course begins